

ORDINANCE NO. 18-2019

AN ORDINANCE OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING SECTION 3.05.020 OF THE COVINGTON MUNICIPAL CODE RELATING TO APPROPRIATION OF PETTY CASH FUNDS (Amending Ordinance No. 20-10).

WHEREAS, in 2016, the city abolished the Parks Fund; and

WHEREAS, the petty cash account needs to be amended to reflect the change; and

WHEREAS, it has been determined that petty cash should be segregated by each fund which has custodial control; and

WHEREAS, the custodian of each fund is responsible for the value of the fund and to ensure that all policies and procedures are adhered to; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. CMC 3.05.020 Amended. Covington Municipal Code section 3.05.020 is hereby amended to read as follows:

The City Manager, or designee, is authorized, from time to time, to reimburse the petty cash fund for actual expenses incurred. The following petty cash accounts are hereby authorized in the amounts and with the custodians detailed below:

Fund/Location	Custodian	Authorized Amount
General Fund		
Petty Cash	As designated in writing by the Finance Director	\$100
Change Drawer	As designated in writing by the City Clerk/Executive Assistant	\$100
Change Drawer	As designated in writing by the Parks & Recreation Director	\$250
Development Services Fund		
Change Drawer	As designated in writing by the Community Development Director	\$150

Section 2. This ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

Section 3. If any provision of this ordinance, or ordinance modified by it is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance and ordinances and or/resolutions modified by it shall remain in force and effect.

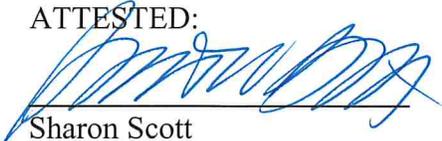
Passed by the City Council on the 10th day of December, 2019 and signed in the authentication thereof.



Mayor Jeff Wagner

PUBLISHED: December 13, 2019
EFFECTIVE: December 18, 2019

ATTESTED:



Sharon Scott
City Clerk

APPROVED AS TO FORM ONLY:



Kathy Hardy
City Attorney