

## Instructions

Please provide all the following requested information and attach proof of applicant's participation in a reduced school lunch program or another government assistance program. Failure to provide all requested information will prevent the application from being processed. For assistance completing the application, please visit Covington Aquatic Center's Front Desk.

Completed applications may be submitted via mail or e-mail. **COVID19 Update:** We cannot accept in-person applications while we have building capacity restrictions. The physical front desk/office of the Covington Parks & Recreation Department will remain closed in the initial phases of re-opening.

- By Mail to: City of Covington, Attn: Aquatics, 16720 SE 271st St, Ste 100, Covington WA 98042
- By E-mail: Scanned copies may be emailed to [parks@covingtonwa.gov](mailto:parks@covingtonwa.gov)

*To be completed by applicant*

Request Date \_\_\_\_\_

Participant's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Birth Date \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Annual Household Income \_\_\_\_\_ # of Members in Household \_\_\_\_\_

Proof of school lunch program (or other government assistance) is attached.

Parent/Guardian Signature \_\_\_\_\_

Scholarship Requested (Check all that apply)  Aquatics  Recreation

Fee Waiver Requested (Check all that apply)

Basketball  Spring Soccer  Baseball  Flag Football  Fall Soccer  Volleyball

*To be completed by City Staff only*

**Staff**  Verify proof of applicant participation in a reduced school lunch program or other government assistance is attached.

**Staff**  Application accepted by: (print name) \_\_\_\_\_ Date \_\_\_\_\_

**Staff**  Place application in Supervisor's box.

**Supervisor** 1. Applicant has not been awarded a scholarship/fee waiver previously this year? Yes No

**Supervisor** 2. Applicant has qualified based on financial limitations? Yes No

**Supervisor** 3. Applicant qualifies based on age? Yes No

**Supervisor** 4. Adequate funds are available in Aquatics Scholarship Fund Yes No

**Supervisor** 5. Adequate funds are available in Recreation Scholarship Fund Yes No

**Supervisor** Approved Aquatic Scholarship? Yes No Recreation Scholarship? Yes No Fee Waiver? Yes No

**Supervisor** Notes: \_\_\_\_\_

**Supervisor** Supervisor Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Staff** Applicant Notified Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_

## About the Covington Parks and Recreation Scholarship & Fee Waiver Program

The scholarship and fee waiver program allows children to participate in Covington Parks and Recreation programs who, due to financial limitations, would not otherwise be able to participate.

The aquatics and recreation scholarship programs are entirely funded through donations from community partners, caring individuals and businesses.

The athletic fee waiver program is subsidized by the City of Covington.

## Guidelines

1. Scholarships are available for select Recreation and Aquatic programs.
2. Scholarship or fee waiver may only be applied towards a maximum of 50% of the cost of any applicable activity registration.
3. Applicant shall provide proof of participation in a reduced school lunch program or equivalent proof of financial limitations.
4. Scholarship or fee waiver applications must be submitted and approved prior to any scholarship award or fee waiver being available for registration.
5. Aquatics scholarships are available for select aquatic programs and are limited to \$75 per child per year, as funding allows.
6. Recreation scholarships are available for select recreation programs and are limited to \$150 per child per year, as funding allows.
7. Athletic fee waivers are available for select athletic programs and waive the cost by 50% for any applicable activity registration.
8. Scholarships/ Fee Waivers are only available for youth under 18 years of age.

## Frequently Asked Questions

### Where do I turn in my completed application?

Completed applications may be submitted by mail or via email.

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### Who should I contact if I have questions about the application?

Questions and inquiries may be made by calling the Covington Aquatic Center at (253) 480-2480, or emailing [parks@covingtonwa.gov](mailto:parks@covingtonwa.gov).

### How long until I know if a Scholarship/Fee Waiver has been approved after submitting my completed application?

Applicants shall be notified within 2-weeks as to the status of the application.