CALL TO ORDER
Chair Haris Ahmad called the June 9, 2011 meeting of the Human Services Commission to order at 6:36 p.m.

MEMBERS PRESENT
Haris Ahmad, Leslie Hamada, Colleen Holmes, Fran McGregor-Hollums, and Aunna Moriarty.

MEMBERS ABSENT
Sue Ray and Saqib Ahmad were unable to attend and were excused.

CITY STAFF PRESENT
Victoria Throm, Personnel & Human Services Analyst

PLEDGE OF ALLEGIANCE
Chair Ahmad led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA
Commissioner McGregor moved and Commissioner Holmes seconded to approve the Agenda to include the minutes of the April 14, 2011 meeting as written. Vote: 5-0. Motion Carried.

ELECTION OF OFFICERS:
Item 1. Annual Election of Chair and Vice-Chair

Nominations were open for the position of Chair.
Fran McGregor nominated Haris Ahmad for Chair. Leslie Hamada seconded the nomination. Vote: 5-0. Motion Carried to elect Haris Ahmad as Chair for a second term.

Nominations were open for the position of Vice-Chair.
Haris Ahmad nominated Fran McGregor to serve as Vice-Chair. Colleen Holmes seconded the nomination. Vote: 5-0. Motion Carried to elect Fran McGregor as Vice Chair for a second term.

OLD BUSINESS:
Human Services Commission
Minutes of 06/09/11

The Commission reviewed a few sections of Report 1 of the master plan that were revised from the last meeting to ensure the edits were accurate. They also edited sections under “Target strategies” and “Report 1 Recommendations” that were tabled from April. The Commission completed the review of Report 2 – Housing & Basic Needs with minor changes.


NEW BUSINESS:

Item 3. Review 1st Quarter Performance Measures for Human Service Providers
The Commission reviewed the performance measures for first quarter. There are 42 performance measures from 21 agency programs. The first quarter data showed that 34 of the performance measures either were met or exceeded their goal. Basic needs such as food, shelter, medical, and financial assistance continue to be the biggest need for Covington residents. The Commission was very pleased with the newly funded agencies: Volunteer Chore Services, Head Start & ECEAP, and Safe & Sound Visitation.

CM McGregor asked Victoria to contact Volunteer Chore Services and find out what type of chores are the Covington residents requesting. CM Hamada also requested a further explanation of Technical Assistance that is provided by Child Care Resources. Victoria will provide answers to these questions at the July meeting.

Pediatric Interim Care Center did not serve Covington the first quarter but is considered a regional program and the Commission was not concerned with the numbers at this point. The Capacity Building Project out of South King Council of Human Services did not submit an invoice based on the low number of service hours to Covington, however, the director submitted a very informative narrative report about the work he is doing to build relationships in Covington and will begin to work with the Storehouse.

Item 4. Schedule Site Visit to Safe & Sound Visitation Center
The Commission will be invited to a site visit at the Safe & Sound Visitation Center in Kent during July. The best day for the majority appear to be on a Friday morning. Victoria will contact the center’s director to set up a day and time toward the end of July.

COMMENTS
With no further business, Chair Ahmad adjourned the meeting at 8:03 p.m.

Submitted by:

Victoria Throm
Personnel & Human Services Analyst