CALL TO ORDER  
Meeting was called to order at 6:00 pm.

ROLL CALL  
Present: Dave Aldous, Kollin Higgins, Conni Elliott, Bryan Higgins, Steve Pand and William Pand

Excused Absent: Liz Fast

CITY STAFF PRESENT  
Scott Thomas

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

The agenda was approved.

APPROVAL OF CONSENT AGENDA

The August and October minutes were approved as submitted.

CITIZEN COMMENTS

No citizens were present.

CONTINUED BUSINESS

There was no continued business

NEW BUSINESS

1. Department Commission 2012 Work Plans—Old/New Priorities are as follows:
   i. CCP Phase 1 start
   ii. Bridge over Jenkins Creek at JCP
   iii. Pipeline Trail
   iv. Parks Impact Fees-Community Development is potentially looking at taking this on (Richard Hart) and will make a presentation to Council in early 2012
   v. Updating the Park’s Descriptions & Photos
   vi. Identifying Arbor Day plantings—10th Anniversary Tree City
   vii. Rules & Procedures
   viii. CM Pand suggested we implement a Parks Awareness Campaign to take out to the local citizen organizations. This would tie into the need to update the park descriptions and photos.
   ix. New Member Binder-list of what we think should be included (PROS Plan, Tree Ordinance, 2006 CIP, new Parks chapter in the city’s Comp Plan, Parks Commission Rules & Procedures, CCP Site Plan,
x. Tri-City (Covington, Maple Valley, Black Diamond) Trail Project-needs a corridor study, which the County agreed to

2. December Meeting Status – the December meeting is cancelled.
   - Commission Applications Due Approximately December 16, 2011-discussion of the proposed advertising of new requirements for Commission positions
   - Please submit 4th Quarter volunteer hours

GOOD OF THE ORDER

COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF
There were no comments.

With no further discussion, the meeting adjourned at approximately 7:10 PM.

Respectfully submitted,

Conni Elliott
Secretary
Parks & Recreation Commission