City of Covington

Parks and Recreation Commission

Meeting Agenda

Date: Wednesday, October 16, 2013
Place: Council Chambers
Time: 6:00 PM

ROLL CALL
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand

APPROVAL OF AGENDA
APPROVAL OF AUGUST MINUTES

NEW BUSINESS
1. Recreation Update
2. Novotx Park Maintenance Tracking
3. State of the City and Joint Council Commission Meeting Review and Comment

GOOD OF THE ORDER
- Commission term expirations: Conni and William
- PRePAC recruitment forthcoming
- Upcoming budget meetings

ADJOURNMENT

Estimated Meeting Time: __ hour, __ minutes
Covington Parks and Recreation Commission

Extended Agenda

2013

- Tuesday, October 22nd, City Manager’s Budget Message to Council
- Tuesday, October 22nd, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

Wednesday, November 20th
  - Budget Message Review and Comment
  - 2014 Dept. and Commission Work Plans
  - Update of Parks Ordinance
  - Commissioner Reapplication & Recruitment
  - Cancel December Meeting?

- Tuesday, November 26th, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- Tuesday November 26th, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120

- December 10th, Consider Adopting the CY2014 Operating and Capital Budget

Wednesday, December 18th
  - 4th Qtr Commissioner Volunteer Hours
  - 2013 Dept. and Commission Work Plans

2014

January 15th
  - Retiring Commissioner Appreciation
  - 2014 Dept. and Commission Work Plans
  - 2014 “Tree Board” Work Plan
  - Plan for Arbor Day

- Plan for Earth Day – Friday, April 22nd
- * * Tuesday, January ----- * *
  - Council Interview Commission Applicants

Wednesday, February 19th
  - Officer Elections
  - New Member Orientation
  - Plan for Arbor Day
  - Plan for Earth Day – Friday, April 22nd
  - Status & Dollars in Park Acquisition
  - Report on Utility Tax Funds
  - Report on Parks & Rec Budget

Wednesday, March 19th
  - Plan for Arbor Day - Wednesday, April 13th (state) or Friday, April 29th (national)
  - Plan for Earth Day (Friday, April 22)

- * * Tuesday, March 26th * *
  - PRC Chair accept Earth & Arbor Day proclamations

Wednesday, April 16th
  - CCS Annual Report (normally in April)
  - ?? Annual Park Maintenance Costs
  - Annual PROS Plan Review, what next?
  - 2014 Capital and Operating Budget Request
  - Plan for Park Tour (June Meeting)
  - Earth/Arbor Day Celebration: TBD

Wednesday, May 21st (@ Aquatic Center for National Water Safety Month)
  - Aquatics Update (Ethan Newton)
  - 2014 Capital and Operating Budget
  - Plan For Parks & Recreation Month (July)
  - Debrief Earth-Arbor Days
  - National Water Safety Month

- * * Tuesday, June 10th, 6 PM * *
  - Annual Joint Meeting with City Council
  - 2015 Capital and Operating Budget
Wednesday, June 18th (Start at the Shop?)
- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

Wednesday, July 16th
- PRePAC Parks and Recreation Priorities Advisory Committee
- Plan for State of the City & Joint Meeting (Sep)
  ❖ Parks & Recreation Month

Wednesday, August 20th
- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

❖ Tuesday, October 14th, City Manager’s Budget Message to Council

❖ * * Thursday, September 18th * *
- State of the City Address by Mayor and CM
- Joint Council-Commissions Meeting

Wednesday, October 15th
- Recreation Update (Pat Patterson)
- Budget Message Review and Comment
- SOTC-JCCM Review and Comment
- Commission Terms

Items To Be Scheduled
❖ Parks and Rec Update to Arts Comm
❖ Impact fee study

❖ Not a Regular Meeting Date