# City of Covington

## Parks and Recreation Commission

### Meeting Agenda

**Date:** Wednesday, November 20, 2013  
**Place:** Council Chambers  
**Time:** 6:00 PM

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### ROLL CALL

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<th>Name</th>
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<tr>
<td>Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand</td>
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### EXCUSED/UNEXCUSED ABSENCES

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### APPROVAL OF AGENDA

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### APPROVAL OF OCTOBER MINUTES

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### NEW BUSINESS

1. **Novotx Park Maintenance Tracking**  
   - **Don Vondran**  
   - **Ross Junkin**  
   - **Duration:** 30 minutes  
   - **Time:** 6:35

2. **Budget Review and Comment**  
   - **Scott Thomas**  
   - **Duration:** 15 minutes  
   - **Time:** 6:50

3. **2014 Dept. and Commission Work Plans**  
   - **Scott Thomas**  
   - **Duration:** 15 minutes  
   - **Time:** 7:05

### GOOD OF THE ORDER

- Agenda additions  
- Covington Community Sports Update  

### ADJOURNMENT

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**Estimated Meeting Time:** 1 hour, 15 minutes

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*Any person requiring a disability accommodation should contact the City at least 24 hours in advance for more information. For TDD relay service please use the state’s toll-free relay service (800) 833-6384 and ask the operator to dial (253) 480-2400.*
Covington Parks and Recreation Commission

Extended Agenda

2013

- **Tuesday, October 22nd**, City Manager’s Budget Message to Council
- **Tuesday, October 22nd**, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- **Saturday, October 26, 8A-3P (or any part of that time)**, City Council Budget Workshop (public invited and welcome), City Council Chambers

**Wednesday, November 20th**
- Budget Message Review and Comment
- 2014 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?
- **Tuesday, November 26th**, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- **Tuesday November 26th**, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120
- **December 10th**, Consider Adopting the CY2014 Operating and Capital Budget

**Wednesday, December 18th**
- Park Planning Update
- Update of Parks Ordinance
- 4th Qtr Commissioner Volunteer Hours
- 2014 Dept. and Commission Work Plans

2014

**January 15th**
- Park CIP Work Session
- Retiring Commissioner Appreciation
- 2014 Dept. and Commission Work Plans
- 2014 “Tree Board” Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22nd
- **Tuesday, January ---- ** Council Interview Commission Applicants

**Wednesday, February 19th**
- Covington Community Park Phase 2 50% Design Review
- Officer Elections
- New Member Orientation
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22nd
- Status & Dollars in Park Acquisition
- Report on Utility Tax Funds
- Report on Parks & Rec Budget

**Wednesday, March 19th**
- Park CIP Review and Comment
- Plan for Arbor Day - Wednesday, April 13th (state) or Friday, April 29th (national)
- Plan for Earth Day (Friday, April 22)
- **Tuesday, March 26th**
  - PRC Chair accept Earth & Arbor Day proclamations

**Wednesday, April 16th**
- CCS Annual Report (normally in April)
- Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- Earth/Arbor Day Celebration: TBD

**Wednesday, May 21st** (@ Aquatic Center for National Water Safety Month)
- Aquatics Update (Ethan Newton)
- 2014 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- National Water Safety Month
- **Tuesday, June 10th, 6 PM ** Annual Joint Meeting with City Council
• 2015 Capital and Operating Budget

Wednesday, June 18th (Start at the Shop?)
• Depart for Annual Park Tour (Covington Community Park?)
• Park Maintenance Update (Ross)

Wednesday, July 16th
• PRePAC Parks and Recreation Priorities Advisory Committee
• Plan for State of the City & Joint Meeting (Sep)
  ❖ Parks & Recreation Month

Wednesday, August 20th
• Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

❖ Tuesday, October 14th, City Manager’s Budget Message to Council

❖ * * Thursday, September 18th * *
• State of the City Address by Mayor and CM
• Joint Council-Commissions Meeting

Wednesday, October 15th
• Recreation Update (Pat Patterson)
• Budget Message Review and Comment
• SOTC-JCCM Review and Comment
• Commission Terms

Items To Be Scheduled
❖ Parks and Rec Update to Arts Comm
❖ Impact fee study

❖ Not a Regular Meeting Date