City of Covington
Parks and Recreation Commission
Meeting Agenda

Date: Wednesday, May 15, 2013
Place: Aquatic Center/National Water Safety Month
Time: 6:00 PM

ROLL CALL
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand

APPROVAL OF AGENDA
APPROVAL OF APRIL MINUTES

NEW BUSINESS
1. Covington Community Sports Annual Report
CCS
20 6:25
2. Field Use and Recreation Programming and Fees
Pat Patterson
20 6:45
3. Aquatics Annual Update
Ethan Newton
30 7:15
4. 2014 Capital and Operating Budget Request (Discussion 2)
Scott Thomas
10 7:25
5. Parks, Arts, Aquatics, Recreation Citizen Committee
Scott Thomas
10 7:35
6. Joint Meeting With Council – Tue, June 11, 6PM
Scott Thomas
10 7:45
7. Park Tour Planning
Steve Pand
5 7:50
8. Debrief Earth/Arbor Day
Steve Pand
5 7:55

GOOD OF THE ORDER
- CCP Ribbon Cutting – Sat, June 8, 11AM
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ADJOURNMENT
Steve Pand
0 8:00

Estimated Meeting Time: 2 hour, 00 minutes

Any person requiring a disability accommodation should contact the City at least 24 hours in advance for more information. For TDD relay service please use the state’s toll-free relay service (800) 833-6384 and ask the operator to dial (253) 480-2400.
Covington Parks and Recreation Commission

Extended Agenda

2013

- **Saturday, June 8th, 11AM**
  - Covington Community Park Opening

- **Tuesday, June 11th, 6 PM**
  - Annual Joint Meeting with City Council
  - PAARAC? Parks, Arts, Aquatics, Recreation Advisory Committee
  - Parks Ordinance Update
  - 2014 Capital and Operating Budget

**Wednesday, June 19th (Start at the Shop?)**
- Update of Parks Ordinance
- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

**Wednesday, July 17th**
- Plan for State of the City & Joint Meeting (Sep)
- Parks & Recreation Month

**Wednesday, August 21st**
- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest (Pat via Scott)

- **Thursday, September 19th ???**
  - State of the City Address by Mayor and CM
  - Joint Meeting w/ Commissions (?)

- **Tuesday, October ----**
  - City Manager’s Budget Message to Council

**Wednesday, October 16th**
- Recreation Update (Pat Patterson)
- Budget Message Review and Comment
- Commission Terms

- **Tuesday, October ---- , Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue**

- **Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers**

**Wednesday, November 20th**
- 2014 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?

- **Tuesday, November ---- , Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue**

- **Tuesday November ---- , Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120**

- **December ---- , Consider Adopting the CY2014 Operating and Capital Budget**

**Wednesday, December 18th**
- 4th Qtr Commissioner Volunteer Hours
- 2013 Dept. and Commission Work Plans

2014

**January 15th**
- Retiring Commissioner Appreciation
- 2014 Dept. and Commission Work Plans
- 2014 “Tree Board” Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22nd

- **Tuesday, January ---- , Council Interview Commission Applicants**

**Wednesday, February 19th**
- Officer Elections
• New Member Orientation
• Plan for Arbor Day
• Plan for Earth Day – Friday, April 22\textsuperscript{nd}
• Status & Dollars in Park Acquisition
• Report on Utility Tax Funds
• Report on Parks & Rec Budget

\textbf{Wednesday, March 19\textsuperscript{th}}

• Plan for Arbor Day - Wednesday, April 13\textsuperscript{th} (state) or Friday, April 29\textsuperscript{th} (national)
• Plan for Earth Day (Friday, April 22)

\begin{itemize}
\item \textbf{* * Tuesday, March 26\textsuperscript{th} * *}
\item PRC Chair accept Earth & Arbor Day proclamations
\end{itemize}

\textbf{Wednesday, April 16\textsuperscript{th}}

• CCS Annual Report (normally in April)
• ?? Annual Park Maintenance Costs
• Annual PROS Plan Review, what next?
• 2014 Capital and Operating Budget Request
• Plan for Park Tour (June Meeting)

\begin{itemize}
\item \textbf{Earth/Arbor Day Celebration: TBD}
\end{itemize}

\textbf{Wednesday, May 21\textsuperscript{st} (@ Aquatic Center for National Water Safety Month)}

• Aquatics Update (Ethan Newton)
• 2014 Capital and Operating Budget
• Plan For Parks & Recreation Month (July)
• Debrief Earth-Arbor Days

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\item National Water Safety Month
\end{itemize}

\textbf{Items To Be Scheduled}

\begin{itemize}
\item Parks and Rec Update to Arts Comm
\item Impact fee study
\end{itemize}

\begin{itemize}
\item \textit{Not a Regular Meeting Date}
\end{itemize}