City of Covington  
Parks and Recreation Commission  
Meeting Agenda

Date: Wednesday, August 21, 2013
Place: Council Chambers
Time: 6:00 PM

ROLL CALL
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand

APPROVAL OF AGENDA
Steve Pand 0 6:00

APPROVAL OF JULY MINUTES
Steve Pand 3 6:05

NEW BUSINESS
1. Create Draft PRePAC Charter
   All 60 7:05
2. Report on Recreation and Entertainment: Classes, Covington Days, Summer Concert Series, KidsFest!
   Scott 10 7:15
3. Update of Parks Ordinance
   All 10 7:25

GOOD OF THE ORDER
- Park Planner selection process
- Save the Date, State of the City & Joint Council-Commissions Meeting, Thursday, September 19th

ADJOURNMENT
Steve Pand 0 7:30

Estimated Meeting Time: 1 hour, 30 minutes
Covington Parks and Recreation Commission

Extended Agenda

2013

❖  * * Thursday, September 19th  * *
• State of the City Address by Mayor and CM
• Joint Council-Commissions Meeting

❖ Tuesday, October 8th, City Manager’s Budget Message to Council

Wednesday, October 16th
• Recreation Update (Pat Patterson)
• Budget Message Review and Comment
• Commission Terms

❖ Tuesday, October 22nd, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

❖ Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

Wednesday, November 20th
• 2014 Dept. and Commission Work Plans
• Commissioner Reapplication & Recruitment
• Cancel December Meeting?

❖ Tuesday, November 26th, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

❖ Tuesday November 26th, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120

❖ December 10th, Consider Adopting the CY2014 Operating and Capital Budget

Wednesday, December 18th
• 4th Qtr Commissioner Volunteer Hours
• 2013 Dept. and Commission Work Plans

2014

January 15th
• Retiring Commissioner Appreciation
• 2014 Dept. and Commission Work Plans
• 2014 “Tree Board” Work Plan
• Plan for Arbor Day
• Plan for Earth Day – Friday, April 22nd

❖  * * Tuesday, January ----  * *
• Council Interview Commission Applicants

Wednesday, February 19th
• Officer Elections
• New Member Orientation
• Plan for Arbor Day
• Plan for Earth Day – Friday, April 22nd
• Status & Dollars in Park Acquisition
• Report on Utility Tax Funds
• Report on Parks & Rec Budget
**Wednesday, March 19th**
- Plan for Arbor Day - Wednesday, April 13th (state) or Friday, April 29th (national)
- Plan for Earth Day (Friday, April 22)

- * * Tuesday, March 26th * *
  - **PRC Chair accept Earth & Arbor Day proclamations**

**Wednesday, April 16th**
- CCS Annual Report (normally in April)
- ?? Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- **Earth/Arbor Day Celebration: TBD**

**Wednesday, May 21st (@ Aquatic Center for National Water Safety Month)**
- Aquatics Update (Ethan Newton)
- 2014 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- **National Water Safety Month**

- * * Tuesday, June 10th, 6 PM * *
  - **Annual Joint Meeting with City Council**
  - **2015 Capital and Operating Budget**

**Wednesday, June 18th (Start at the Shop?)**
- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

**Wednesday, July 16th**
- PRePAC Parks and Recreation Priorities Advisory Committee
- Plan for State of the City & Joint Meeting (Sep)
- **Parks & Recreation Month**

**Wednesday, August 20th**
- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

**Items To Be Scheduled**
- Parks and Rec Update to Arts Comm